



**CULTURE AND ARTS COMMISSION
AGENDA**

Thursday, May 18, 2017 • 6:30 p.m. • San Bruno City Hall, 567 El Camino Real, Room 115

WELCOME TO OUR COMMISSION MEETING

If you wish to speak on an item under discussion by the Commission and appearing on the agenda, you may do so upon receiving recognition from the Commission Chair. If you wish to speak on a matter not appearing on the agenda, you may do so during PUBLIC DISCUSSION. Please state your name and address; if you are representing an organization, please state the name of the organization. In compliance with American Disabilities Act, individuals requiring accommodations for this meeting should notify us 48 hours prior to meeting (616-7180).

Please note: Commission policy allows a maximum of three (3) minutes for individual comments.

1. **CALL TO ORDER/ROLL CALL:**
2. **PLEDGE OF ALLEGIANCE:**
3. **APPROVAL OF THE AGENDA:**
4. **APPROVAL OF THE MINUTES:** April 20, 2017
5. **PUBLIC COMMENT ON ITEMS NOT ON AGENDA:** (Note: Commission's policy is to refer matters raised in this forum to staff for investigation and/or action where appropriate. State Law, known as the "Brown Act", prohibits Commission from discussing or acting upon any matter that is not on the agenda. Non-agenda issues rose by members of the public or by the Commission may, at the discretion of the Commission, be scheduled for consideration at future meetings.)
6. **CONSENT CALENDAR:**
7. **NEW BUSINESS:**
 - a. Election of Officers for 2017
 - b. Discussion of Cancellation of June Meeting
8. **UNFINISHED BUSINESS:**
 - a. Discussion of Word Art Project
 - b. Creation of Traffic Signal Controller Boxes Art Project Subcommittee
 - c. Community Art Gallery Program Selected Artists
9. **EXCLUDED CONSENT:**
10. **ITEMS FROM STAFF:**
11. **PUBLIC COMMENT ON ITEMS NOT ON AGENDA:** (Note: Commission's policy is to refer matters raised in this forum to staff for investigation and/or action where appropriate. State Law, known as the "Brown Act", prohibits Commission from discussing or acting upon any matter that is not on the agenda. Non-agenda issues rose by members of the public or by the Commission may, at the discretion of the Commission, be scheduled for consideration at future meetings.)
12. **ITEMS FROM MEMBERS AND SUBCOMMITTEE REPORTS:**
13. **ADJOURNMENT**

**** POSTED PURSUANT TO LAW ****



CITY OF SAN BRUNO

Community Services Department

MEETING MINUTES

Culture and Arts Commission

April 20, 2017

1. **CALL TO ORDER/ROLL CALL:** Vice Chair Livengood called the meeting of the Culture and Arts Commission to order at 6:30 p.m. Commissioners present: Vice Chair Carolyn Livengood, Jeanne George, Bardi Rosman Koodrin, Pamela Madden, and Melodie Tobin. Commissioners Absent: Chair Pamela Gamble and Carlos Gonzalez. Staff: Kerry Burns and Tim Wallace.
2. **PLEDGE OF ALLEGIANCE:** Vice Chair Livengood led the Pledge of Allegiance.
3. **APPROVAL OF THE AGENDA:** MSC Tobin/Rosman Koodrin for approval of the agenda. Approved unanimously.
4. **APPROVAL OF MINUTES:** MSC Madden/ Rosman Koodrin to approve the minutes of the March 16, 2017 Culture and Arts Commission meeting. Approved unanimously.
5. **PUBLIC COMMENT:** None.
6. **CONSENT CALENDAR:** None.
7. **CONDUCT OF BUSINESS:**
 - a. Community Art Gallery Program Selection of Artists – Superintendent Wallace presented the Commission with 21 entries for the Community Art Gallery Program. The Commission reviewed and voted on the entries and **MSC Tobin/Madden** for staff to tabulate the results, rank them and, contact the artists selected. Approved unanimously.
 - b. Selection of Films for the September Movies in the Park for Community Voting – Superintendent Wallace told the Commission that they would be presenting 5 films during Movies in the Park in 2017. He provided a list of movies for the Commission to review and select 10 choices for the community to vote on for Movies in the Park. The Commission deliberated and **MSC Tobin/Rosman Koodrin** to have the following selection of movies available for community voting on the City website:
 - Wizard of Oz
 - Cinderella (2015)
 - Planes: Fire and Rescue
 - Raiders of the Lost Ark

- McFarland
- Hocus Pocus
- Sing
- Moana
- Jungle Book (2016)
- Finding Dory

Approved unanimously and staff will report back on the dates the voting will be available on the City website.

8. UNFINISHED BUSINESS:

- Further Discussion on Use of Polymer Wraps for Traffic Signal Controller Boxes Art Project – Director Burns requested the Commission to define how they would like to request artist submissions for the traffic signal controller boxes. **MSC Tobin/Rosman Koodrin** to request that submissions be paint based, follow the submission criteria that Redwood City used for their traffic signal controller boxes, and a compensation amount of \$750 to artist. Approved unanimously. Staff will prepare the Request for Proposals for the traffic signal controller boxes and report back to the Commission at their following meeting.
- Discussion of Word Art Project – **Tobin/Madden** to move this topic to the Commission's May meeting. Approved unanimously.

9. EXCLUDED CONSENT: None.

10. ITEMS FROM STAFF: None.

11. PUBLIC COMMENT: None.

12. ITEMS FROM MEMBERS AND SUBCOMMITTEE REPORTS: Commissioner Madden congratulated Vice Chair Livengood for being recognized for her contributions to the community and Commissioner Tobin reminded the Commission that May 2 is Carolyn Livengood day in San Bruno.

13. ADJOURNMENT: With no other business to be conducted, **Vice Chair Livengood** adjourned the meeting at 8:23 p.m.